

**Legal Services Corporation
Meeting of the
Delivery of Legal Services Committee**

Open Session

Monday, July 21, 2014

Co-Chair Father Pius Pietrzyk convened an open session meeting of the Legal Services Corporation's ("LSC") Delivery of Legal Services Committee ("the Committee") at 2:54 p.m. on Monday, July 21, 2014. The meeting was held at the Des Moines Marriott Downtown, 700 Grand Avenue, Des Moines, Iowa 50309.

The following Committee members were present:

Father Pius Pietrzyk, Co-Chair
Gloria Valencia-Weber, Co-Chair
Sharon L. Browne
Victor B. Maddox
Julie A. Reiskin
John G. Levi, *ex officio*

Other Board members present:

Robert Grey
Charles N.W. Keckler
Harry J.F. Korrell, III
Martha L. Minow
Laurie I. Mikva

Also attending were:

James J. Sandman	President
Lynn Jennings	Vice President for Grants Management
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel & Corporate Secretary
David Richardson	Comptroller/Treasurer, Office of Financial and Administrative Services
Jeffrey Schanz	Inspector General
Thomas Coogan	Assistant Inspector General for Investigations, Office of the Inspector General
John Seeba	Assistant Inspector General for Audit

David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Carol Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs (GRPA)
Wendy Long	Executive Assistant Office of Government Relations and Public Affairs (GRPA)
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Julia Kramer	Program Counsel, Office of Compliance and Enforcement (OCE), Executive Office
Janet LaBella	Director, Office of Program Performance (OPP)
Althea Hayward	Deputy Director, Office of Program Performance (OPP)
Bernie Brady	Travel Coordinator
Allan J. Tanenbaum	Non-Director Member, Finance Committee
Frank Strickland	Non-Director Member, Institutional Advancement Committee
Herbert Garten	Non-Director Member, Institutional Advancement Committee
Robert E. Henley, Jr.	Non-Director Member, Institutional Advancement Committee
Linda Morris	Client-Eligible Board Member & past President, Laurel Legal Services
Cynthia A. Sheehan	Executive Director, Laurel Legal Services
Susan Cae Barta	Secretary, Board of Directors, Iowa Legal Aid
Dennis Groenenboom	Executive Director, Iowa Legal Aid
Patrick McClintock	Iowa Legal Aid
Chris Luzzie	Iowa Legal Aid
Alan O. Olson	Iowa Legal Aid, Board of Directors
Virginia Sipes	CRCRC & ISBA Access to Justice
Beth Hulett	Guest, Sioux City, Iowa
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:

Committee Co-Chairman Father Pius called the meeting to order.

MOTION

Ms. Reiskin moved to approve the agenda. Committee Co-Chair Valencia-Weber seconded the motion.

VOTE

The motion passed by voice vote.

MOTION

Committee Co-Chair Valencia-Weber moved to approve the minutes of the Committee's meeting of April 7, 2014. Ms. Browne seconded the motion.

VOTE

The motion passed by voice vote.

Ms. Hayward panel moderator, gave an overview of 45 CFR 1607.3(c) which outlines board governance of grantee programs; and the importance of client eligible member engagement in board decision making. Ms. Hayward, introduced the LSC Performance Area Four, Criteria 1 panelists: Linda Morris, Client Eligible Board Member and past President, Laurel Legal Services; Executive Director, Laurel Legal Services, Cynthia A. Sheehan; Secretary, Board of Directors, Iowa Legal Aid, Susan Cae Barta; and Dennis Groenenboom, Executive Director, Iowa Legal Aid. She was followed by Mr. Gronenboom and Ms. Morris who discussed the challenges face in the recruitment of client-eligible members. Next, Ms. Sheehan and Ms. Barta briefed the Committee on their experiences and the importance of retention and engagement of client eligible board members with board decision making. Ms. Haywood and the panelists answered Committee members' questions.

Committee Co-Chair Father Pius invited public comment and receive none.

There was no new business to consider.

MOTION

Mr. Maddox moved to adjourn the meeting. Committee Co-Chair Valencia-Weber seconded the motion.

VOTE

The motion passed by voice vote.

The Committee meeting adjourned at 3:57 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Delivery of Legal Services Committee on October 5, 2014.

A handwritten signature in cursive script that reads "Ronald S. Flagg". The signature is written in black ink and is positioned above a horizontal line.

Ronald S. Flagg

Vice President for Legal Affairs,
General Counsel & Corporate Secretary